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# **School Processes**

D	A - Code	A - Colton D - Colton	T	NA11-
Process	Activity	Activity Details	Transaction	Module
Apply for Admission	Register for Admissior	Customer registration	CRM_001	CRN
	Deposit fee Allow for exam	Payment Acceptance Approve candidate for sitting in exam	ACC_00 <sup>7</sup> HRM_001	ACC HRM
	Allow for exam	Approve candidate for Sitting in exam	HRIVI_UU I	пкі
	Admit card	Generate admit card and send by email/snail mail/web-download	TRG 001	TRG
	Exam schedule information	Publish exam schedule - configurable at candidate leve	TRG_002	TRG
	Alumni database create	ability exam solication configurable at carratation leve	CRM_002	CRN
	Alumni database maintenance		CRM_003	CRN
	Mailing list maintenance		mailman	CRN
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Student admission	Admission exam schedule	Set examinations to be conducted	TRG 003	TRG
	Admission exam planne	Schedule exam - check for clash of venue and time	TRG_004	TRG
	Exam evaluation	Update marks after checking paper	TRG_005	TRG
	Exam result feedback	Communicate result to candidate	TRG_00€	TRG
	Screening criteria	Set screening criteria	TRG_007	TRG
	Question paper setting	Set question paper - with help from question bank	TRG_008	TRG
	Candidate list	Prepare list of candidate for exam - initial only list, later with result	TRG_009	TRG
Student registration	Student registration	Create student profile	HRM_002	HRM
	Generate fees schedule	Set fees at different head for different class	ACC_002	ACC
	Create Student Dues	Create dues for student (there may be some fee waiver)	ACC_000	ACC
	Allow fee waiver/fines	Fee waiver/fines for student ( one time / time limited repeat)	ACC_004	ACC
	Fees collectior	Collect payment from student	ACC_00	ACC
	Dues report	List of defaulters	ACC_00f	ACC
	Bill generation	Generate bill student / other	ACC_007	ACC
	Reconcile dues	Reconcile collection with dues	ACC_008	ACC
	Class registratior	Allocate student in class/section	TRG_01(	TRG
	Attendance sheet	Generate attendance shee	ATT_001	ATT
	Promote student	Change student allocation to next higher class	TRG_011	TRG
Attandance Custom	Create calenda	Mark holidays	ATT OOG	ATT
Attendance System	Publish calenda	Calendar published on wet	ATT_006 ATT_002	ATT
	Create duty roster	Allocate calendar to staff/student	ATT_002 ATT_003	ATT
	Attendance Marking	Indicate present /absent	ATT_003	ATT
	Leave planner	Indicate leave	ATT_004 ATT_005	ATT
	Leave planner	Indicate leave	A11_003	All
Payment system	Salary plan	Indicate salary structure	PAY 003	PAY
r dymont byston	Individual pay plan	Individual pay and deduction plan	PAY_001	PAY
	Salary slip	Generte salary slip	PAY_002	PAY
	Mandatory payments	PF account statement	ACC_009	ACC
	mandatery payments	Service Tax statement	ACC_01(	ACC
		Income Tax statement	ACC_01	ACC
		Bank transfer record	ACC_012	ACC
Class schedule	Staff allocation	Allocate teachers in class	HRM_003	HRM
	Venue managemen	Allocate class and Lab venue	AST_001	AST
	Timetable preparation	Prepare timetable	ESM_002	ESN
Course Managemen	Set syllabus	Manage course conten	TRG_012	TRG
	Course	Indicate date-wise subjects to be taught in course	TRG_018	TRG
	Training material	Training material for course	TRG_014	TRG
Skill inventory updation	Mark sheets	View mark sheets	TRG_015	TRG
	Certificates	Sundry certificates for games, co-curriculars etc	HRM_004	HRM
	Teachers comments	Comment from teachers, punishments etc	HRM_005	HRM
	Old II also alf	Connection all ill	TDO CO	
	Skill classification	Create skil	TRG_016	TRG
	Rate competency	Identified skills	TRG_017	TRG
	Training plan console	Summary planning console for need and execution	TRG_018	TRG
	Training calender	Schedule training program	TRG_019	TRG
	Training allocation	Individual training plan Record of training provided	TRG_02(	TRG
	Training record Training need identification	Individual training need	TRG_021 TRG_022	TRG TRG
	Training need identification	inuviuuai tialillily neeu	1 NG_022	IKG
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Process	Activity	Activity Details	Transaction	Module
Bulletin Board	Student/Feeulty Pulletin heard	Poet idea interact archive	nhnDD	CMS
Dullelin Board	Student/Faculty Bulletin board	Post idea, interact, archive	phpBE	Civic
Material Managemen	Create new material record	Matl description, consumption pattern, cost	MMC_001	MMC
	Issue material	Issues material to cost center/ work order	INV_001	INV
	Reject material	Reject material	INV_002	INV
	Inventory reconciliation	Reconcile differences in stock	INV_003	INV
	Inventory position	Inventory position reporting at different store locations	INV_004	INV
	Store location Stock transfer	Create/edit/delete store locations  Transfer stock from one location to other	INV_005 INV 006	INV
	Stock transier	Forecast material demand - Adaptive double exp	1117_000	IINV
	Material demand projection	smoothening/winter's algorithm	MMC_002	MMC
	Inventory planning console	Plan reorder points, lead time, ABC/VED indicators, buffer level	MMC_003	MMC
	GIN	Create Goods Inward Note	INV_007	INV
	Stock acceptance	Accept recd material to stock after inspection	INV_008	INV
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Vendor Management	Create new vendor	Create Purchase Order and transmit to vanda	VMS_001	VMS VMS
	Place order Track order	Create Purchase Order and transmit to vendo  Track pending orders/ schedule	VMS_002 VMS_003	VMS
	Vendor history	Vendor quality and delivery history	VMS_004	VMS
	Edit vendor details	Modify vendor record	VMS 005	VMS
	Blacklist vendor	Backlist / Block vendor	VMS_00€	VMS
		Delete vendor records (only blocked vendor after period end		
	Delete Vendor	closure)	VMS_007	VMS
	Float Enquiry	Float enquiry to vendor	VMS_008	VMS
	Vendor sypply schedule	Material supply schedule	VMS_009	VMS
	Vendor bill payment	Create vendor payment	VMS_01(	VMS
Accounting	Cook flow	Generate cash flow statement for a period	ACC 011	100
Accounting	Cash flow Balance Shee	Generate Balance sheet at a period end	ACC_01( ACC_014	ACC ACC
	Dalance Shee	Enter transaction at journal level (All other accounting Xns will post	700_01-	ACC
	Journal Entry	journal entry)	ACC_015	ACC
	Balance Accounts	Reconcile and balance accounts	ACC_016	ACC
	Tax Statements	Generate mandatory tax statements for Govt	ACC_017	ACC
	Mandatory Funds	Payment to govt funds (PF, Income Tax etc)	ACC_018	ACC
	Bank Statement reconciliation	Reconcile bank statements	ACC_019	ACC
	Post transaction	Post a transaction (charging to W/O, Cost Center etc)	ACC_02(	ACC
	Split transaction	Split a transaction	ACC_02′ ACC_02′	ACC ACC
	Setup recurring posting Period End Account Closing	Setup automated account posting job for future  Close reconciled accounts and pass new entry in book	ACC_02:	ACC
	T enou Enu Account Closing	close reconciled accounts and pass new entry in book	A00_02\	ACC
Costing	Cost center creation	Create cost center	CCC_00	CCC
J	Cost element creation	Create cost element	CCC_00;	CCC
	Create cost center groups	Create cost center groups	CCC_00;	CCC
	Create cost element groups	Create cost element groups	CCC_00 <sup>t</sup>	CCC
	Create activity	Create activity	CCC_00	CCC
	Create activity group	Create activity group	CCC_00(	CCC
	Create Work Order	Create Work Order Post Work order	CCC_00	CC(
	Post Work order Close Work Orde	Close Work Orde	CCC_00!	CCC
	Settle Work Order	Settle Work Order	CCC_01(	CCC
	Period End closing	Collect statistics for costing purpose	CCC_01	CCC
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Asset Managemen	Asset creation	Create new asser	AST_002	AST
	Asset record edit	Edit asset record	AST_003	AST
	Depriciation system	Set depriciation logic for asset	AST_004	AST
	Asset sale	Sale asse	AST_005	AST
	Asset record closing	Close asset record	AST_006	AST
Balanced Score Car	Goal setting	Set business goal, present position, gap and action plar	BSC_00°	BSC
	KPA matrix	Create KPA structure	BSC_002	BSC
	KPA target	Set individual targets	BSC_003	BSC
	KPA reporting	Detailed KPA repor	BSC_004	BSC
	BSC repor	BSC summary	BSC_00	BSC
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Modules			<u> </u>	

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# **School Processes**

Process	Activity	Activity Details	Transaction	Module		
	ADM: User and server administration					
	ACC: Accounting					
	CCC: Cost center controlling					
	MMC: Material Master Data control -					
	INV: Inventory planning and manageme					
	AST: Asset Management					
	CRM: Customer relationship manageme					
	HRM: Human Resource Management					
	PAY: Payroll Management					
	ESM: Employee Skill Management					
	TAX: Taxation Management					
	BSC: Balanced Score Card					
	CMS: Conflict Management Syster					
	VMS: Vendor Management System					
Isers:						
	Archi Andrews - student					
	Betty Cooper - student					
	Veronica Lodge - student					
	Miss Grundy (homeroom teacher)					
	Mr Weatherbee (the Principal)					
	Coach Kleats (Game Instructor)					
	Pops (Parent)					
	William Tell (Clerk)					
	Julie Roy (Store Incharge)					
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